

Job Opportunity – SQL Database Administrator

VenCap is fully committed to being an inclusive employer and ensuring equal opportunities. We welcome all applications regardless of their race, sex, disability, religion/belief, sexual orientation, gender identity or age. If you require any adjustments or assistance throughout the recruitment process, please let us know.

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Tel: +44 (0) 1865 799300
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vencap.com

Who Are We Looking For?

We are looking for a candidate that is able to show that they are:

- Proficient in SQL with knowledge of Power BI
- A problem solver with strong analytical skills
- Effective communicator both verbally and in written form
- Able to work independently as well as collaboratively
- Dedicated to continuous learning
- Numerate with great attention to detail - ideally a mathematical / statistical background
- Approachable with a can-do attitude

Role Description

This is a permanent position for someone with 2-3 years' experience as a Database Administrator who is interested in helping VenCap utilise their data to make better decisions. Key responsibilities include: helping to develop and monitor databases (Access, SQL Express, SQL Azure), making data architecture recommendations, creating and maintaining reports predominately in Microsoft Power BI but also Excel, liaising with colleagues to help improve VenCap databases and provide support for other members of the IT team.

Currently VenCap is in the process of migrating data to a new SQL database and creating Power BI reports to replace existing Excel Workbooks. The SQL Database Administrator will be joining the IT department who work collaboratively with all departments in VenCap to create better solutions for their data needs. Your role will be central to the data transformation of VenCap's systems and will be central to their growth plans as a business.

We are hiring for an immediate start. The basic starting salary for the position will be between £40-50k, depending on the experience of the final candidate. VenCap values its staff and encourages personal development and learning in relevant skills such as Azure, PowerApps, Excel, PowerBI and SQL.

How To Apply

To apply for the Associate role please send your CV and one short paragraph explaining why you're interested in the position to recruitment@vencap.com before the closing date of 31 January 2024. The purpose of this exercise is to help us understand you better, so please write about a genuine interest and not what you think we would like to hear.

Further Details

VenCap is focused on investing in top-tier venture capital funds in the US, Europe, China and India. VenCap has offered investors early exposure to many of the most significant companies that have been formed in the last 30 years – including Google, Facebook, Airbnb and Snapchat.



Our office is based in Oxford. We are a small, dynamic team that can offer a wide variety of work and early responsibility. We have a flat and informal culture where all team members are respected and expected to contribute. This is a company that highly values its employees and has a strong record of promoting from within; as such, rapid development is possible for the right candidate.

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